



Sample of Email as an Event Organizer

Subject: Invitation to xxxxxxxxxx (your event) as part of GlobalPhilly™ 2013

Dear xxxxx,

GlobalPhilly™ 2013 is an exposition of at least 55 confirmed events in the coming fall {September 15 to November 1} to place a global spotlight on the region and build public awareness of Philadelphia as a Global city.

My organization xxxxxxxxxx is proudly participating to this expo as we are organising xxxxxxxxxxxxxxxx that will take place in xxxxxxxxxxxxxx on xxxxxxxx , and I hope you can join us.

There is a large range of events in GlobalPhilly™ 2013 covering Advocacy, Arts, Commerce, Cuisine, Education, Heritage and Sports, and I'm sure you will enjoy participating to some of them too.

Here is a [link to all GP13 Expo events](#) and let me know if you can make it to our event.

